

## ARMY NATIONAL GUARD TECHNICIAN ANNOUNCEMENT NON-BARGAINING UNIT



**HUMAN RESOURCES OFFICE**  
Washington National Guard  
Building 33, Camp Murray  
Tacoma, WA 98430-5130

**Announcement number**

10-107-ARNG

**Opening Date**

7 September 2010

**Position Title, Series & Grade**

Surface Maintenance Mechanic  
Supervisor, WS-5801-10

**APPLICATIONS WILL BE ACCEPTED UNTIL 4:30 ON:**

6 October 2010

**PD Number:**

D1290000

**Location of Position:**

UTES  
Ft. Lewis, WA

**Baseline physical**

**An employment physical may be required within 90 days of employment per OSHA regulation and NGB\* \*this physical will be used to determine fitness and eligibility for continued employment.**

**Salary Range:**

\$34.09 PH to \$39.75 PH

**Website address:**

[http://mil.wa.gov/jobs/federal\\_job\\_ops.shtml](http://mil.wa.gov/jobs/federal_job_ops.shtml)

### APPOINTMENT FACTORS

**Area of Consideration**

☐ **Area A – Nationwide Excepted:**

Anyone eligible for immediate enlistment and/or commissioning in the Washington Army and/or Air National Guard.

☐ **Area B – In-state Excepted:** All participating members of the Washington Army and/or Air National Guard.

☒ **Area C – In-service Excepted:** All presently employed permanent excepted technicians, indefinite excepted technicians, and AGR members with excepted technician reemployment rights to the Washington Army National Guard G4.

☐ **Area D – In-service Competitive:** All presently employed permanent competitive technicians of the Washington Army National Guard.

**CURRENT BARGAINING UNIT STATUS**

☐ Bargaining Unit

☒ **Non-Bargaining Unit**

**Appointment Factors:**

☐ Officer    ☒ **Enlisted**    ☒ **Warrant Officer**

☐ NDS (Competitive)

☒ **Permanent**    ☐ Indefinite    ☐ Temporary

### Military Assignment & Grade Requirements

**WOBR:** 91, 84, 882A, 920A, 920B

**MOS:** 14J, 14S, 14T, 88L, 88M, 88P, 92A, 92Y, 88Z

Applicants need not be assigned to the position or possess the MOS to apply or be considered for selection. Selected applicant must be assigned to a compatible Military position and attain MOS within 1 year of appointment action.

**Military Grade Available:**

**WO 1-3**

Enlisted **E-8 and above**

Please note: Grade Inversion will not be permitted TPR 300 (302.7, change 8 Para c)

Permanent Change of Station	
<input checked="" type="checkbox"/> PCS expenses are not authorized	<input type="checkbox"/> PCS expenses are authorized
<input type="checkbox"/> PCS expenses may not be authorized, however a waiver may be considered if determination is made that payment of PCS expenses would be in the best interest of the Washington National Guard.	
Minimum Requirements for Consideration	
<b>General Experience:</b> Experience, education, or training which demonstrates the candidate's ability to provide technical guidance on work operations, plan work schedules, direct work, and maintain reports and records.	
<b>Specialized Experience:</b> Must have <b>36</b> months of specialized experience which demonstrates possession of knowledge, skills, and abilities (KSAs) and personal characteristics that are necessary to the successful performance in this position.	
<b>Other Requirements:</b> All Soldiers, civilian employees and contractor employees who drive Army-owned or leased vehicles must complete the Army Avoidance Course (AAC) training when they start working for the Army. Grade inversion is not permitted. Must have a Washington State drivers license, and be able to obtain a Government Travel Card.	
The following Selective Placement Factors (SPFs) will be considered in the evaluation process	
<b>Element I</b> – Knowledge and experience involving Organizational and Sustainment level maintenance on various types of heavy wheeled and track vehicles and other surface equipment.	
<b>Element II</b> – Knowledge and experience in the Depot Level Repair Program, Knowledge of Integrated Sustainment Maintenance Program.	
<b>Element III</b> – Knowledge and experience in supervising individuals to include establishment of work schedules, organizing work crews, instructing subordinates on work assignments, career counseling of subordinates, and interviewing and selecting applicants.	
<b>Element IV</b> – Knowledge and experience in coordinating resource requirements to accomplish long-range work schedules for several subordinate supervisors.	
<b>Element V</b> – Ability to allocate resources and distribute workloads to ensure that mission requirements are met.	
<b>Element VI</b> – Knowledge of Automated Systems and ability to accomplish routine administrative actions, compile data, prepare reports, make appraisals of work performance and maintain accurate files and records.	
<b>Element VII</b> – Ability to standardize standing operating procedures and implement changes to accomplish all assigned work.	
SUMMARY OF DUTIES	
<p>This position is located in the Joint Force Headquarters-State Logistics Directorate (J-4), Surface Maintenance Facility. The purpose of this position is to supervise workers directly or through subordinate leaders and/ or supervisors in accomplishing work of the function. Plans work operations of great scope, complexity, and administrative authority. Determines the sequence, priority, and time for performance and non-supervisory grade level which best reflect the nature of the overall work operations supervised is Surface Maintenance Mechanic, WG-5801-10. Plans use of subordinate workers, equipment, facilities, and materials on a week-to-week or month-to-month basis. Assigns tasks to be performed based on readiness and explains work requirements, methods, and procedures. Plans and establishes overall leave schedules. Non-supervisory work, such as, transporting equipment, performing maintenance tasks, etc. Develops, publishes, and ensures employee compliance with standing operating procedures for the activity supervised. Prepares for and participates in various types of readiness evaluations, inspections, mobilization and command support exercises. The supervisor provides general instructions, standard procedures, overall priorities and policies. Work is performed in tiring or uncomfortable positions for long periods. Work is performed both inside and outside. Incumbent may be required to prepare for and support the mission through the accomplishment of duties pertaining to military training, military readiness, force protection and other mission related assignments. Performs other duties as assigned.</p>	

## Employment Conditions

1. Technicians are paid through direct deposit/electronic funds transfer.
2. Males born after December 31, 1959, must be registered with the Selective Service Systems to be employed by the Federal Government.
3. Military Technicians are ineligible for enlistment, retention, and student loan repayment bonuses. Acceptance of a Technician position will terminate these incentives.
4. Military Technicians in the excepted service will wear the appropriate uniform while performing as a Technician.
5. Veteran's preference does not apply to National Guard Technician positions in accordance with Title 32 USC 709 (f)

**Only the work Experience and Qualifications/Education you show on the OF612, Resume or SF 171 and SPFs can be used to evaluate your qualifications for this position. Carefully read and comply with instructions contained on the required forms.**

## HOW TO APPLY

1. Individuals who meet both the General and Specialized experience requirements may apply by submitting the following forms:
  - MIL Form 175 "Application for Technician Vacancy"
  - MIL Form 174 "Chronological Listing of Military Service"
  - OF 306 "Declaration for Federal Employment"
  - SF 181 "Race and National Origin Identification"
  - SF 256 "Self-Identification of Handicap"
  - Response to Selective Placement Factors (SPFs). Response to the SPFs is critical to the evaluative process.
  - One of the following:
    - a) OF 612 "Application for Federal Employment"
    - b) Personal Resume, or
    - c) SF 171 "Personal Qualification Statement". Whatever form is used, please only list experience related to the position you are applying for. IT IS CRITICAL THAT YOU LIST DATES (MM/YY) OF YOUR EXPERIENCE.
  - Crediting National Guard Experience: National Guard service may be credited as full-time experience when evaluated against the qualification requirements for a military technician position. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND DUTIES MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. The level of experience will be determined by the actual duties and responsibilities performed.

(Please note: Complete and accurate data is essential to ensure fair evaluation of candidates. It is the applicant's responsibility to ensure the data is provided, accurate, and complete. Only the experience and qualifications you show on the OF 612, Resume, or SF 171 can be used to evaluate your qualifications for this position).

\*\*To obtain forms online go to: [http://mil.wa.gov/jobs/federal\\_job\\_ops.shtml](http://mil.wa.gov/jobs/federal_job_ops.shtml)

**\*\*Mail or Hand Deliver** forms to: HRO Attn: Staffing Section  
Building 33, Camp Murray  
Tacoma, WA 98430-5130

**(Faxed and Scanned copies will not be accepted)**

2. **INCOMPLETE APPLICATIONS or those received after the closing date WILL NOT BE CONSIDERED AND WILL BE RETURNED.**

**\*Documents requiring a signature must be turned in with the original signature and date, including the Personal Resume.**

3. College Transcripts MUST be submitted for professional positions or when substituting education for experience.
4. Applications will not be returned. Please make a copy of your application prior to submitting it to HRO.
5. **EQUAL OPPORTUNITY:** This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration, selection, and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan, WAARNG Regulation 690-4/WAANG Instruction 36-1010.

**For additional information:** HRO STAFFING SECTION  
Phone (253) 512-7835  
DSN 323-7835